



OPPORTUNITY POSTING
OCIC Social Survey Researcher

Term: 8-week contract	Deadline: May 6, 2026 at 1:00pm ET
Position type: Paid Internship at \$20.00/hr	Interviews: May 19-22, 2026
Location: Toronto, ON (working virtually)	Beginning: June 10, 2026

Background:

The Ontario Council for International Cooperation (OCIC) is an expanding community of Ontario-based international cooperation and global citizenship-focused organizations, institutions, and individuals committed to working for global social justice, human dignity, and participation for all.

Reporting to the Learning & Impact Specialist, the **Social Survey Researcher** will help to enhance OCIC's work in collaboration with our membership.

Position Description:

Scope of Work:

This role will work closely with the Learning and Impact Specialist and other members of the OCIC team to support OCIC's monitoring, evaluation and learning (MEL) practices. More broadly, this role will also support outreach to and engagement with diverse groups and individuals, including youth, within OCIC's community, community groups in the GTA and across Ontario, with interest in sustainable and community-led development, both locally and globally.

Digital Skills

- Researching relevant AI tools and resources and piloting the use of AI in supporting monitoring, evaluation and learning, including how to automate routine data gathering and analysis, where possible
- Supporting the development of a new monitoring, evaluation and learning dashboard and survey templates aligned with new indicators for OCIC's 2026-3031 programs and activities

Client Service & Collaboration

- Supporting the review and selection of applications for the 2026/2027 cohort of OCIC's Youth Policy-Maker's Hub (YPH)

Teamwork

- Providing logistical and administrative support in planning upcoming activities that will maximize engagement of the international cooperation sector and other key members and partners in Council events
- Participating in staff meetings and organizational planning meetings

Communication

- Supporting the collection and documentation of 'Stories of Impact'
- Assisting with communications to relevant organizations, and other non-traditional media channels across Ontario
- Responding to general inquiries

Leadership

- Ensuring the Sustainable Development Goals (SDGs), gender equality and anti-oppression themes and results are integrated into activities as outlined in our funding agreements and organizational policies

Other

- Helping to document and report on good practices and lessons learned
- Other duties, as assigned

Desired Qualifications:

The ideal candidate will have:

- Relevant experience in any or a combination of organizational development, non-profit administration, event planning, information management and/or research
- Grassroots organizing experiences, lived experiences of intersectionality, alternative educational routes and non-traditional backgrounds
- Creative ideas, enthusiasm, skillful communications and writing abilities
- Experience in or knowledge of global social justice issues and the work of international cooperation and solidarity-focused non-profit and community-led organizations
- Understanding of gender equality, anti-racism and anti-oppression principles and practice
- Proficiency in Microsoft Office and Google Workspace
- Excellent interpersonal, communication and writing skills, and a demonstrated ability to work effectively with diverse groups
- Detail-oriented, with experience managing logistics and a demonstrated ability to work independently and as part of a team
- Post-secondary education is preferred; equivalent lived experience will also be considered

Working Remotely:

This is a virtual position. The successful candidate must have access to a computer and high-speed internet connection, and capacity to work virtually. Modest compensation will be offered for use of one's own computer and internet while working for OCIC. Candidates should reside in Ontario, Canada.

To apply:

This position is funded by the Government of Canada through the Canada Summer Jobs program.

Candidates *must* meet the following eligibility requirements to be considered:

- Be between 15 and 30 years of age (inclusive) at the beginning of employment;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with Ontario legislation and regulations

Values in Practice:

OCIC's work, both internally and as a collective of members, is grounded in our shared vision of global social justice, human dignity and participation for all. Management and staff of OCC are responsible for:

- Providing leadership in ensuring a culture of inclusive, transformative, intergenerational change within the Council and Council partnerships
- Ensuring that an intersectional approach is modeled in all aspects of the Council's work
- Ensuring gender equality, anti-oppression and anti-racism themes and results are integrated into all of the Council's work, as outlined in OCIC policies and funding agreements

All OCIC staff, Board, volunteers, members, partners, funders, contracted parties and representatives engaged or working with or for OCIC to provide services on behalf of the Council are required to comply fully with our Prevention of Sexual Exploitation, Abuse and Harassment Policy and Code of Conduct, and our Anti-Oppression and Anti-Racism Policy. As an equity seeking organization, OCIC encourages applications from individuals that represent the full diversity of communities in Canada, including complexities of intersecting identities such as disability, age, class, gender, race and sexual orientation.

OCIC does not use artificial intelligence (AI) in any part of the recruitment process, including to screen, assess, or select applicants.

Please complete OCIC's application form and attach your cover letter and CV [here](#) by no later than 1:00pm ET, May 6, 2026. Interviews will be conducted online via Zoom May 19-22, 2026.

Please contact lisa@ocic.on.ca if you require any accommodations during the application process.